

## Approval to Enroll in AD 303: **Enrolled at NMU Fall 2025 or later**

1. Print one unofficial copy of your Student Transcript.
2. Highlight the courses below on the transcript **and any repeats as well**.
3. Fill in the following table with the appropriate information:

COURSE	GRADE
<b>Foundation Course Sequence</b> (Students must attain a C- or higher in each Foundation Course)	
<b>AD101</b>	
<b>2D Foundation</b> (AD 217, 219, 220A, 220B); circle course taken	
<b>3D Foundation</b> (AD 209, 216, 210, 223, 224); circle course taken	
<b>Digital Foundation</b> (AD 212, 218, 234); circle course taken	
<b>AD270</b>	
<b>Area of Emphasis:</b> _____ (Students must attain a 2.6 GPA or higher in the Area of Emphasis. List courses below.)	
<b>AD3xx/4xx:</b>	
<b>AD3xx/4xx:</b>	Completed      Enrolled now
<b>AD3xx/4xx:</b>	Completed      Enrolled now
<b>AD3xx/4xx:</b>	Completed      Enrolled now
<i>(note: any 300/400-level courses taken in your emphasis area must be calculated in for the 303 GPA requirement)</i>	
<b>GPA for Emphasis Courses</b> (Must be 2.6 or above.)	
<b>IAR303</b> (if repeating the course)	

4. Enter each course grade earned for **Foundation Course Sequence**. Students must attain a C- or higher in each course in order to enroll in AD303.
5. Average the GPA for the **Area of Emphasis** 300 and 400-level courses. The GPA in this course sequence needs to average 2.6 or above to enroll in AD303. There is a GPA calculator on the School of Art and Design website or you can do it with the following values: **A=4.0, A-=3.7, B+=3.3, B=3.0, B-=2.7, C+=2.3, C=2.0, C-=1.7, D+=1.3, D=1.0, and D-=0.7.**
6. This document needs to be signed by you and your mentor(s). To enroll in the course, you must turn in this completed/signed form with a copy of your Unofficial Transcripts to the School Secretary.

Within the first two weeks of the new semester's start, the IAR instructor will confirm the grades of all required courses against a student's current transcripts. Should grades not meet the enrollment requirements, the student will be dropped from AD303.

Mentor(s) signature \_\_\_\_\_ Date \_\_\_\_\_

Student signature \_\_\_\_\_ Date \_\_\_\_\_

Print Student Name \_\_\_\_\_ NMU IN \_\_\_\_\_